



Do you care about making a difference and enjoy working as part of a friendly and supportive team?

Abbeywell Surgery are looking for a salaried GP to join our clinical team for 4-6 clinical sessions. We are offering a competitive salary dependent on experience. You will be supported by a friendly and experienced team who are committed to delivering high quality healthcare with care and compassion. We are a training practice passionate about developing the GPs of the future, and we are a very successful research practice.

We are a team who like to look after each other and have a daily scheduled mid-morning tea break to catch up. We appreciate our staff and offer plenty of morale boosting initiatives including a staff 'thank you' scheme, wellbeing events and staff parties.

We are located in the beautiful market town of Romsey in Hampshire. We have two sites in Romsey, serving a patient population of 19,000. We have the New Forest a short distance away as well as excellent road connections to further afield.

We have a 'Good' CQC rating, and are an EMIS Web user supported by Ardens and AccuRx.

Our clinical team is made up of 7 GP Partners, 2 salaried GPs, 2 GP retainers, 2 ANPs and a skilled and experienced Practice Nursing team.

We are engaged with our local Primary Care Network (PCN); and our patients can access appointments with Social Prescribing Link Workers; First Contact Practitioners; and Clinical Pharmacists.

If you are interested in the role and would like to apply, please send your CV/covering letter to Hannah Beauchamp, our Practice Manager at [h.beauchamp@nhs.net](mailto:h.beauchamp@nhs.net). Please also contact Hannah if you would like to discuss the role informally or arrange a time to visit our practice and meet the team before applying.

## **JOB DESCRIPTION**

<b>POST TITLE:</b>	<b>Salaried GP</b>
<b>BASE:</b>	<b>Abbeywell Surgery – both Nightingale &amp; Abbey Mead sites</b>
<b>WORKING HOURS:</b>	<b>4-6 sessions</b>

### **ROLE OVERVIEW**

Abbeywell Surgery are looking for a salaried GP to join our clinical team. You will join a team who are committed to delivering high quality healthcare with care and compassion.

You will manage a caseload and deal with a wide range of health needs ensuring a high standard of care for all of our registered patients.

### **ABOUT ABBEYWELL SURGERY**

Abbeywell Surgery is a friendly and forward-thinking GP Practice located in the heart of Romsey in Hampshire. We are a training and research practice, serving a patient population of 19,000 over two practice sites. We are an EMIS web user supported by Ardens and AccuRx.

Our clinical team is made up of 7 GP Partners, 2 salaried GPs, 2 GP retainers, 2 ANPs and a skilled and experienced Practice Nursing team.

Our primary care team is also ever-expanding through the support of our local Primary Care Network (PCN); with our patients able to access appointments with Social Prescribing Link Workers; First Contact Practitioners; and Clinical Pharmacists. We also have a friendly and knowledgeable administrative and management team.

### **CLINICAL RESPONSIBILITIES**

- In accordance with the practice timetable, as agreed, the post-holder will make themselves available to undertake a variety of duties, including surgery consultations, telephone consultations and queries, visiting patients at home, checking and signing repeat prescriptions and dealing with queries, paperwork and correspondence in a timely fashion
- Making professional, autonomous decisions in relation to presenting problems, whether self-referred or referred from other health care workers within the organisation
- Assessing the health care needs of patients with undifferentiated and undiagnosed problems
- Screening patients for disease risk factors and early signs of illness
- Developing care plans for health in consultation with patients and in line with current practice disease management protocols
- Providing counselling and health education

- Admitting or discharging patients to and from the caseload and referring to other care providers as appropriate
- Recording clear and contemporaneous consultation notes to agreed standards
- Collecting data for audit purposes
- Compiling and issuing computer-generated acute and repeat prescriptions (avoiding hand-written prescriptions whenever possible)
- Prescribing in accordance with the practice prescribing formulary (or generically) whenever this is clinically appropriate
- In general, the post-holder will be expected to undertake all the normal duties and responsibilities associated with a GP working within primary care.

## **OTHER RESPONSIBILITIES**

- Awareness of and compliance with all relevant practice policies/guidelines, eg: prescribing, confidentiality, data protection, health and safety
- A commitment to life-long learning and audit to ensure evidence-based best practice
- Contributing to evaluation/audit and clinical standard setting within the organisation
- Contributing to the development of computer-based patient records
- Contributing to the summarising of patient records and read-coding patient data
- Attending training and events organised by the practice or other agencies, where appropriate.

## **DATA PROTECTION ACT**

We are all expected to be aware of the Data Protection Act 2018 and to follow the local Codes of Practice to ensure appropriate action is taken to safeguard confidential information.

## **HEALTH & SAFETY**

We all have a responsibility for health and safety, risk assessment and workplace inspections, and you will be expected to take reasonable care for your own health and safety and that of others.

You will also be expected to co-operate with your colleagues to ensure that statutory regulations, policies, codes of practice and departmental safety procedures are adhered to, and to attend any training programmes that we consider to be relevant.

## **INFECTION CONTROL**

We all have a responsibility to make sure that Infection Control remains a priority in terms of attention and resources. If you work in a role that provides direct patient care, then you'll be expected to follow our policies and procedures which are designed to reduce the risk of passing on the organisms that can cause infections.

We all, collectively and individually, have a duty of care to follow best practice and adhere to any guidelines which underpin the management of Infection Control.

## **CONFIDENTIALITY**

We all have a responsibility to make sure that we don't disclose any information of a confidential nature relating to the services we provide or in respect of any service user, client or third party. This applies both during and after your employment.

## **DATA QUALITY**

We are all responsible for making sure that our data and electronic records are updated, accurate, relevant, reliable, and completed in line with our record keeping standards and policies.

## **CLINICAL GOVERNANCE**

We aim to provide the highest standards of care. To help us achieve this aim, you are expected to follow acceptable working practices as defined in our policies and guidelines. You also have a personal responsibility to your colleagues and patients to keep yourself up to date with any changes to policies and to report any practice that you consider to be unacceptable through the appropriate channels.

## PERSON SPECIFICATION

	Essential	Desirable
<b>Qualifications</b>	Fully qualified GP with GMC registration	
	Annual appraisal and revalidation (when appropriate)	
	On the National Performers List	
	Enhanced Disclosure Barring Service (DBS) check	
	MRCGP	
<b>Experience</b>	Management of long term conditions	Experience of working in general practice
	Primary prevention and screening services	Previous experience of using EMIS clinical system
	Practical experience of computerised recording systems	Leadership and mentoring skills
<b>Skills &amp; Knowledge</b>	Excellent communication skills	Clinical governance
	Good team player	Experience of being involved/managing change
	Time management skills	
	Understanding of the General Practice environment	
	Committed to maintaining clinical skills and knowledge to ensure high quality, evidence-based patient care	