

## **JOB DESCRIPTION**

### **General Practitioner**

#### **WEYMOUTH AND PORTLAND COMMUNITY URGENT TREATMENT CENTRE**

##### **1.0 INTRODUCTION**

Weymouth Community Urgent Treatment Centre opened in July 2016, based at Weymouth Community Hospital. The centre combines an extended minor injuries service with a centre for urgent primary care. This is a post for a doctor with General Practice experience to help lead, develop and work as part of this new and innovative service.

##### **2.0 GENERAL INFORMATION**

- 2.1 Dorset HealthCare is responsible for all community and mental health services across Dorset. We serve a population of almost 700,000 people, employing around 5,000 staff. The Trust's income is approximately £225 million.
- 2.3 The Trust operates from one of the largest estates of any NHS Trust in England. It includes a wide range of different properties ranging from small to medium sized mental health in-patient hospitals to single ward community hospitals located in market towns. The services provided by the Trust are diverse and constantly evolving to meet the changing needs of the local population.
- 2.4 We run Dorset's 11 community hospitals and the minor injuries units - as well as providing adult and children's community and mental health services, healthcare in Dorset's four prisons, specialist learning disability services, community brain injury services, addiction services and community dental services.
- 2.5 Our community health services encompass: district nurses, health visitors, school nursing, end of life care, sexual health promotion, safeguarding children, diabetes education, audiology, speech and language therapy, dermatology, podiatry, orthopaedic, wheelchair services and breastfeeding support services.
- 2.6 The Trust provides local services across a range of locations throughout Dorset, and even provides some services in Devon and the city of Southampton. Most are provided in local communities, people's homes, local centres and community hospitals. We also provide specialist assessment and treatment inpatient centres.
- 2.7 West Dorset offers an extremely attractive working and living environment. Weymouth is a well-established, thriving resort town. There are excellent transport links eastwards to Southampton and London. There is also easy access to the West Country while offering the advantages of a significant urban centre and providing high quality recreation, leisure and educational facilities. There is, in addition, easy access to the Purbecks and rural Dorset, the Dorset coast path is a World Heritage site and rural Dorset is a remarkably unspoilt and attractive part of the world. On the east, we border the New Forest National Park.

### 3.0 **WEYMOUTH URGENT TREATMENT CENTRE**

3.1 In September 2014, Dorset CCG announced that they were putting the existing Minor Injuries Unit and Walk in Centre up for tender. The service specification for the new service details a 'single door' service, integrated with local health and social care services including local GPs, Dorset County Hospital and South Western Ambulance Trust.

3.2 Dorset HealthCare (as lead provider), formed a partnership with Two Harbours GP federation, and Dorset County Hospital to bid for this service and have been awarded the contract from 1<sup>st</sup> July 2016. The team providing the service include;

- Clinical Lead/Team Leader
- Doctors- GPs and ED middle grade doctors
- Advance Nurse Practitioners
- Health Care Practitioners
- Health Care Assistants
- Receptionists/Administrators

3.3 The service runs 7 days a week between the hours of 8am and 8pm

### 4.0 **CLINICAL DUTIES**

4.1 The successful applicant will be responsible as part of the clinical team for providing assessment, treatment and care planning for patients who attend the centre.

4.2 We are looking for an established GP, looking for a challenging new role to help us to lead and develop the unit into a centre of excellence.

4.3 There will be the opportunity of supervision both from experienced local GPs, and from consultants in the Emergency Department at Dorset County Hospital; audit and research interests will be encouraged.

4.4 The post holder will work closely and co-operatively with members of a multi- disciplinary team - this is an essential and integral part of the post.

4.5 The post holder will be expected to produce high quality written documentation supporting their work, both in the ongoing clinical record (SystemOne), in keeping with Trust Policy.

4.6 The post holder will be expected to work flexibly, and prioritise according to the demands of work

4.7 The key duties for this post are:

- The examination, investigation, treatment and referral (as appropriate) of patients presenting to the Urgent Care Centre.
- To be an active member of the senior clinical team within the unit, with the autonomy to develop the service to meet patient need
- To work collaboratively with other services within the locality

- To undertake on the teaching of other staff within the unit.

## **5.0 PROPOSED JOB PLAN/TIMETABLE**

- 5.1 This will be discussed and agreed between the successful applicant and Service Lead. Medical input into the service will be over 7 days/week, between the hours of 8am-8pm. It would be anticipated that post holders would undertake 9 sessions/week clinical work and 1 session/week service development, pro rata.

## **6.0 CONTINUING EDUCATION AND TEACHING**

- 6.1 The post holder will be expected to undertake Continuing Medical Education (CME), attending appropriate courses as necessary.
- 6.2 The Library at Dorset County Hospital has a range of up-to-date books and journals as well as literature search facilities.
- 6.3 The Trust strongly supports study leave for all doctors. The post holder will be expected to agree a programme of continuing professional development with their supervising Consultant/ Doctor.
- 6.4 The post holder will be expected to have annual appraisal, which links to but is separate from the annual Job Plan Review.
- 6.5 The post holder will be encouraged to join a Peer Group for the purpose of CPO

## **7.0 TERMS AND CONDITIONS**

- 7.1 The contract will be based on the Terms and Conditions of Service for Hospital, Medical and Dental Staff and Doctors in Public Health Medicine and the Community Health Service in England and Wales.
- 7.2 The successful applicant must hold full and current registration with the GMC and a current licence to practise.
- 7.4 The post holder is professionally responsible for their own clinical actions within GMC guidelines and codes of practice.
- 7.5 The successful candidate must hold a current driving licence
- 7.6 The Trust has a range of clinical, operational, financial, health & safety, risk management, human resource, equality & diversity and other policies and procedures. The post holder is expected to be aware of all policies which apply to them and to observe their provisions at all times. Copies of all Trust policies can be found on the Intranet or obtained from the line manager or the Human Resources Department.
- 7.7 Employment in this post is subject to Criminal Records Bureau Disclosure. The post holder may be required to undertake a Disclosure at any time during employment.

- 7.8 Staff are expected to undertake all mandatory training and refresher training appropriate to their role, which may include Physical Intervention, Breakaway and Cardio-Pulmonary Resuscitation. If in doubt about which mandatory training applies to this post, advice should be sought from the line manager.
- 7.9 The Trust is committed to promoting the welfare of children and vulnerable adults. Staff are expected to be aware of, and comply with their roles and responsibilities in relation to safeguarding vulnerable groups.
- 7.10 Staff are expected to observe the highest standards of care and conduct and to engage constructively with managers, colleagues, service users/carers and others in the course of their duties.